

Hospitality Accessibility Checklist

Interior Areas



No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.1	Entrances					
B.1.1	Is the main accessible entrance protected by a canopy or other sheltering device?					
B.1.2	Where overhead projections are present, is the clear headroom at least 6'-8" (2030mm)?					
B.1.3	Are the main (public) entrance doors accessible to persons in wheelchairs or scooters?					
B.1.4	Where there is a large revolving door, are the door openings large (min. 3'-6" wide) enough to safely accommodate persons with various disabilities or mobility aids?					
B.1.5	Where large revolving doors are provided, do they move slowly enough to allow safe movement of persons with various disabilities (or using mobility aids)?					
B.1.6	Where revolving entrance doors are not large enough for wheelchair movement, has an adjacent accessible door been provided?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.1.7	Are each of the accessible entrance door(s) at least 2'-8" (810mm) wide between door stops?					
B.1.8	Do the entrance doors open automatically?					
B.1.9*	Where the entrance doors do not open automatically, are the accessible entrance doors easy to open with one hand?					Power assisted door operators
B.1.10*	Where accessible entrance doors and related vestibule doors are in series, have power assisted door operators, or automatic door openers been provided on both sets of doors?					
B.1.11	Is the power assisted door control located away from the door swing or on a post, mounted between 3'-0" and 3'-6" (915mm and 1065mm) from the floor?					
B.1.12*	Do door closer timers provide 3 sec or more time to allow passage through the opening?					Provide a doorman to assist disabled guests
B.1.13*	Where there are enclosed vestibules, is there at least 7'-0" (2135 mm) clear space between sets of doors?					

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B.1.14	In vestibules, are mats level with the floor so they do not create a tripping hazard?					Obtain mats with bevelled edges
B.1.15	Is the door hardware on accessible entry doors easy to grasp and use? (i.e. of the lever handle type or 'D' Pull type)?					
B.1.16	Are door thresholds bevelled and no higher than ½" (13mm), to minimize tripping hazards?					
B.1.17*	Where doors open towards the person approaching, is there a sufficient level paving or floor area of 5'-0" by 5'-0" (1525mm by 1525mm) to allow a person using a wheelchair, or a guide dog to wait safely clear of the door swing?					
B.1.18*	Where the entrance doors, and/or adjacent panels, are fully glazed, have bright decals or an opaque/coloured strip been mounted at eye level, between 4'-6" and 5'-0" (1370mm and 1525mm) as a warning to persons with visual limitations?					
B.1.19	From the entrance, can the entering person see and get to an information or reception counter easily?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.1.20	Where the reception or information desk is not visible from the entrance, is there an accessible call bell or information phone for persons requiring assistance?					
B.1.21	Do all accessible entrances and vestibules have external lighting levels of at least 10 ft candles (100 lux) measured at grade level?					
B.1.22	Does the accessible entrance provide easy access to all other floors or areas of the building?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.2	Lobby and Waiting Areas					
B.2.1	<p>Are floor finishes in accessible paths of travel non-slip*:</p> <p>a) under wet conditions (winter months, times when water is sure to be tracked in)?</p> <p>b) under dry conditions (when water is not being tracked in)?</p> <p>*NOTE: Non-slip materials should ideally meet ASTM requirements (0.50 or better).</p>					<p>Refinish slippery surfaces with a non-slip, matte sealer; Provide non-slip mats or carpeting in areas that are within 20'-0" of the main entrance doors.</p>
B.2.2	<p>Have accessible routes across wide open or ambiguous spaces been clearly marked by bright colour or textural changes at floor level, to provide directional cues for persons with visual limitations?</p>					
B.2.3*	<p>Are all routes in the main lobby free from protruding objects?</p>					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.2.4	Where there are potential tripping hazards or items projecting into accessible routes, are they clearly marked with a bright colour, a cane detectable floor finish, or a guard?					
B.2.5	Is there accessible seating for patrons in the lobby area? (i.e. seating with firm back and arm rests)					
B.2.6*	Are all interior routes or corridors to all public areas of the building at least 3'-6" (1065mm) wide?					
B.2.7	In multi-storey buildings, is there an easily identifiable route from the main accessible entrance to an elevator providing access to the other floor(s)?					

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B.3	Reception/Information/Coat Check Counters, etc.					
B.3.1*	Has at least 2'-8" by 4'-0" (810mm by 1220mm) clear floor space been provided in front of all reception counters, coat check counters or cash register locations?					
B.3.2*	Do information, registration or other service counters have at least one section suitable for use by patrons using wheelchairs, (i.e. no higher than 2'-10" (865 mm) and no less than 2'-6" (760 mm) wide), with suitable knee space below?					Available clipboard at lowered height; Separate lowered table or desk.
B.3.3	Are all counters or desk tops used by guests in a contrasting colour or tone from surrounding floors and walls, so that they are easy to locate?					
B.3.4	Is at least 10 ft. candles (100 lux) of lighting provided at desks or counter tops for persons who have visual limitations?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.4	Passenger Elevators and Lifts					
B.4.1	Are elevator doorways at least 3'-6" (1065 mm) wide to allow persons using wheelchairs to pass through easily?					
B.4.2	Do elevator doors stay open a minimum of 5 seconds to allow safe passage through the opening?					
B.4.3	Are elevators equipped with door sensors to prevent potential accidents?					
B.4.4*	Where elevators are provided, are the cabs large enough to accommodate at least one person using a wheelchair or scooter (i.e. a minimum 5'-6" by 4'-0" (1675mm by 1220mm) clear floor area?					
B.4.5*	In accessible elevators, are all controls (including elevator call buttons in lobbies) mounted no higher than 4'-0" (1220mm) and no lower than 2'-0" (610mm) from the floor?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.4.6	In accessible elevators, has a two way emergency call system or telephone been provided, mounted between 2'-0" and 4'-0" (610mm to 1220mm) from the floor?					
B.4.7	Has Braille signage been provided beside all buttons and controls in all elevator cabs, as an aid to persons who are visually impaired?					
B.4.8*	Have raised numbers and Braille information been located at eye level on door jambs of all elevator doors to identify each floor level?					
B.4.9	Are there audible signals in the elevator cabs and the elevator lobbies to alert patrons when the elevator cab is arriving at a specific floor?					
B.4.10	Are the audible signals provided in elevator lobbies to signal up and down movement different from each other?					
B.4.11	Are the audible signals loud enough to be heard above ambient noise levels?					Reduce the volume of music or other P/A messages in the elevator cabs and lobbies.
B.4.12	Where passenger elevators are provided can they be operated without the assistance of security or maintenance personnel?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.4.13	Where stair/platform lifts are provided (and are key-operated), is there a call bell or information phone provided to allow persons to call for assistance?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.5	Interior Corridors and Doors					
B.5.1	Where interior routes are long and less than 5'-0" (1525 mm) wide, have turning or lay-by spaces at least 5'-3" wide by 5'-3" long (1600mm by 1600mm) minimum been provided at 30'-0" (9145mm) intervals?					
B.5.2	Is the lay-out of corridors and spaces easy to understand and follow? (i.e. no unexpected curves or corners other than those at 90° angles).					Remove obstacles (seats, planters) at changes of direction, to allow blind persons to use the walls to identify changes.
B.5.3	Are all interior pedestrian routes well maintained and kept free of obstructions?					
B.5.4	Is furniture placed to one side of normally used paths of travel, to ensure easy passage for persons using mobility aids?					
B.5.5	Where columns, drinking fountains, heating cabinets, or other objects protrude into the accessible route, is the clear remaining passageway no less than 3'-0" (915mm) wide, for no more than 2'-6" (760mm)?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.5.6*	Where objects (e.g. telephones, drinking fountains or other projections) occur in active corridors and aisles, does the bottom edge protrude no more than 4" (100mm) between the heights of 2'-2" (660mm) and 6'-8" (2030mm) from the floor?					
B.5.7*	<p>Where objects protrude more than 4" (100mm) into pedestrian paths, is the object:</p> <p>a) cane detectable (i.e. mounted with portions below 2'-2" (660mm) from the floor)</p> <p>b) adequately protected by defined barriers or detectable floor finishes?</p>					
B.5.8*	Is the headroom in all accessible interior routes at least 6'-8" (2030mm) high including under stairs or ramps?					
B.5.9	Are all doors, doorways or gates from main interior corridors to adjacent rooms, or spaces at least 2'-8" (810mm) wide between door jambs?					
B.5.10	Where door swings project into active passageways, is there sufficient clear space for persons in wheelchairs to pass by safely? (e.g. min 3'-6" (1065mm))					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.5.11	Where different flooring materials occur, (e.g. at doorways) have all differences in level been covered with suitable bevelled thresholds?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.6	Suite Doors and Public Doorways					
B.6.1	Are all normally used doors (including suite doors) in public areas fitted with easy to use pulls, pushes, or lever handled hardware?					
B.6.2	Is all door hardware mounted between 2'-6" and 3'-6" (760mm and 1065mm) from the floor?					
B.6.3	Are all accessible suite door locks mounted between 3'-0" (915mm) and 4'-0" (1220mm) from the floor?					
B.6.4	Are all suite door locking devices (including security cards), easy to use by persons with limited manual dexterity or visual limitations?					
B.6.5	Is an additional peep hole provided in each accessible suite entrance door, mounted no higher than 3'-10" (1170mm) from the floor?					
B.6.6	In accessible suites and frequently used public areas where interior doors are heavy or difficult to use (e.g.: because of door closers), have power assisted doors been provided?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.6.7	<p>Where power assisted doors are provided, are the operating mechanisms:</p> <p>a) located within easy reach of persons using wheelchairs?</p> <p>b) located out of the path of the door swing?</p>					
B.6.8	<p>Are the thresholds at all interior doorways no higher than ½" (13 mm) and bevelled to allow wheelchairs to roll over them easily?</p>					
B.6.9	<p>Where balconies are provided, are the doors to the balconies wide enough for wheelchair movement (i.e. minimum 2'-8" (810mm) wide between door jambs)?</p>					
B.6.10	<p>Where balcony doors are accessible is the threshold at the doorway no more than ¾" (19mm) and bevelled to allow easy wheelchair movement?</p>					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.7	Suite Interior - Bedroom, Sitting & Dining Rooms					
B.7.1	Are the following proportions of accessible guest rooms for persons using wheelchairs provided: a) 1 accessible room for every 25 rooms up to 100 rooms? b) 2% of all rooms above 100 rooms?					
B.7.2	In addition to the wheelchair accessible rooms/suites, do the following proportions of all guest rooms include features for persons with a hearing loss? (e.g. telephones with volume control and flashing lights) a) 1 room for every 25 rooms up to 100 rooms? b) 2% of all rooms above 100 rooms?					
B.7.3	Are accessible rooms or suites located on various floors of the building and offered in various price ranges?					
B.7.4	Are accessible suites located near an elevator lobby or a suitable safe holding area, in case of an emergency?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.7.5*	Do the suites include sufficient space around furniture to allow persons using mobility aids to move around easily? (e.g. minimum of 3'-6" (1065mm))					Remove extraneous chairs to increase clear space.
B.7.6*	In accessible rooms or suites are all interior spaces (e.g. living room, sleeping area, balcony, kitchen) connected by an accessible route?					
B.7.7*	Where a kitchen or kitchenette is provided in accessible suites, is there at least one counter/sink and lowered cabinet suitable for use by persons using wheelchairs?					
B.7.8	Is the kitchen or bar refrigerator at a suitable height for persons using wheelchairs?					
B.7.9*	In an accessible kitchenette are the faucets and cupboard hardware easy to use by persons with manual limitations?					
B.7.10*	Where coat closets or other storage units are provided for personal belongings, is the coat rod, hook or shelving, reachable from a wheelchair (i.e. no higher than 4'-6" (1370mm))?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.7.11	Is there at least at least 5'-0" (1525mm) clear floor space in front of coat closets or other storage units, for easy access by persons using wheelchairs?					
B.7.12	Is the top of the mattress on the bed located between 16" and 18" (405mm and 460mm) from the floor, so that persons using wheelchairs can easily transfer from one to the other?					
B.7.13	Are table or standard lamps sturdy and of the touch-type, so that persons with limited reach or dexterity can put them on/off easily?					
B.7.14	Where a table or desk has been provided, is there knee clearance of at least 2'-6" (760mm) wide by 2'-3" (685mm) high, so that a person using a wheelchair can use them?					
B.7.15	Is there sufficient space available within the suite for any special equipment required by a guest with a disability e.g. an extra wheelchair, a hoist lift or other transfer device?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.8	Accessible Suite Powder Rooms and Bathrooms					
B.8.1*	Is there a minimum 5'-0" by 5'-0" (1525mm by 1525mm) clear floor space in accessible washrooms or bathrooms, for persons using wheelchairs to manoeuvre?					
B.8.2	Are the finished seat heights of accessible toilets mounted between 16½" and 17½" (420mm and 445mm) from the floor, to allow easy transfers?					Provide adjustable riser seats for toilets.
B.8.3	Where flush valves are used on toilets, has a seat cover been included on the toilet, so that it can be used as a back rest?					
B.8.4*	Has clear floor space at least 2'-6" wide (760mm) been provided beside each accessible toilet?					
B.8.5*	Are suitable grab rails provided beside and behind all accessible toilets?					
B.8.6	In accessible washrooms or bathrooms is there a coat hook which is reachable by persons using wheelchairs (i.e. no higher than 4'-0" (1220mm) from the floor)?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.8.7*	In accessible washrooms or bathrooms, are all accessories (e.g. towel racks, toilet paper holder and tissue dispenser) accessible to, and useable by, persons in wheelchairs (i.e. with useable components no higher than 4'-0" (1220mm) from the floor)?					
B.8.8	Is there at least 2'-3½" (700mm) knee/thigh clearance below accessible washbasins, vanities or sinks, for use by persons using wheelchairs?					
B.8.9	Is there a clear floor space of at least 2'-6" wide (760mm) by 4'-0" deep (1220mm) in front or beside each accessible basin, sink or vanity?					
B.8.10	In accessible washrooms or bathrooms, are mirrors mounted with the bottom edge no higher than 3'-4" (1015mm) from the floor?					
B.8.11*	Have easy to use lever handled faucets (single action or automatic faucets) been provided on all basins, sinks, bathtubs or showers?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.8.12	Have temperature controls been provided on all hot water supply sources to minimize accidental scalding? (e.g. basins, bathtubs, and showers)					
B. 8.13	Is there sufficient storage space in the accessible bathroom for any special bathing and toileting supplies, required by a guest with a disability?					
B.8.14	Where a transfer seat is not provided at the bath head, is a sturdy portable seat available?					Provide a washable commode-type chair.
B.8.15	Are floor finishes in the bathroom, shower stall or powder room, non-slip and non-glare?					Non-slip bath mats.

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.9	Accessible Suite Showers					
B.9.1*	In at least one accessible suite, has a roll-in shower of at least 3'-0" deep by 5'-0" wide (915mm by 1525mm) been provided for persons using wheelchairs (in hotels of more than 50 rooms)?					
B.9.2	Is there a clear approach space in front of the roll-in shower of at least 3'-0" by 5'-0" (915mm by 1525mm)?					
B.9.3	Has a moveable or drop-down seat been provided at one end of the roll-in shower within easy reach of the shower controls?					
B.9.4	In roll-in showers, are the faucet handles and controls mounted no higher than 4'-0" (1220mm)?					
B.9.5	Are shower controls easy to use with one hand, without twisting of the wrist?					
B.9.6*	Is the shower head mounted on a flexible hose, capable of being adjusted in height?					
B.9.7	Is the flexible hose at least 5'-0" (1525mm) long?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.9.8	Have horizontal and vertical grab bars been provided within reach of the seated person and close to the controls?					
B.9.9	Are horizontal grab bars at least 3'-0" (915 mm) long, mounted on the long wall of the shower, approximately 2'-9" (840 mm) from the floor?					
B.9.10	Have at least 2 recessed soap dishes been provided, one reachable from the shower seat and one from a standing position?					
B.9.11	Are all showers equipped with temperature controls, to ensure that hot water temperature does not exceed 44°C (110°F)?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.10	Controls and Operating Mechanisms					
B.10.1	Are television controls easy to reach by wheelchair users, i.e. mounted no higher than 4'-0" (1220 mm)?					Provide a remote control with easy to read numbers and letters.
B.10.2	Do all televisions offer 'Closed Captioning' for persons with limited hearing?					
B.10.3	Do telephones in <u>all</u> accessible suites have variable volume controls and flashing signals, for persons who have limited hearing?					Provide a 2-way communication link or a vibrating pager alarm.
B.10.4	Are telephone jacks provided in the room at both the bedside and at the desk; or is a portable/cordless phone provided in all accessible suites?					
B.10.5	Where a central information telephone is provided (e.g. at reception desk) is a TTY device available for persons who are hard of hearing?					
B.10.6	Have all thermostats, electrical switches and duplex outlets in accessible suites been mounted no lower than 18" (460mm) and no higher than 4'-0" (1220mm) from the floor?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.10.7	In accessible suite bathrooms and powder rooms, is an emergency phone or call bell provided for persons who may require assistance?					
B.10.8	Where mini-bars are provided in accessible suites are the locks, and opening devices reachable and usable by persons using wheelchairs, or persons with limited dexterity or vision?					
B.10.9	Has at least one accessible room or suite include at least one duplex on emergency power, for a guest who may require ventilation or other constant support equipment?					Provide spare battery packs, if hard-wired emergency power is unavailable.
B.10.10	Do all dispensing machines, ice machines, and bar fridges have controls, coin slots and item delivery locations mounted between 1'-6" and 4'-0" (460 mm and 1220 mm) from the floor?					
B.10.11	In accessible suites, is the room thermostat located where a person in a wheelchair can reach it easily (i.e. mounted no higher than 4'-0" (1220mm))?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.10.12	In accessible suites, does the room thermostat have large or tactile numbers that can be distinguished by persons with visual limitations?					
B.10.13	In accessible suites can the air conditioning system be easily accessed and controlled by persons using wheelchairs?					
B.10.14	In accessible suites, are window drapes and/or blind controls, cords or fling rods easy to reach and use by persons using wheelchairs?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.11	Drinking Fountains					
B.11.1	Where drinking fountains are provided, is the spout reachable by a seated person? (i.e. no higher than 3'-0" (915mm) from the floor).					Provide water cooler and paper cup dispenser at suitable height.
B.11.2	Where drinking fountains are provided, is there clear floor space in front of the basin at least 2'-6" X 5'-0" (760mm X 1525mm), to allow a person using a wheelchair an easy approach?					
B.11.3	Are the controls on drinking fountains easy to use with one hand, (without twisting the wrist), or equipped with automatic sensors?					
B.11.4	Are the locations of drinking fountains easy to identify, through the use of a contrasting background?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.12	Floor Finishes					
B.12.1	<p>Are all floor finishes in accessible paths of travel of non-slip* materials:</p> <p>a) under wet conditions (winter months, times when water is sure to be tracked in)?</p> <p>b) under dry conditions (when water is not being tracked in)?</p> <p>*NOTE: Non-slip materials should ideally meet ASTM requirements (0.50 or better).</p>					<p>Refinish slippery surfaces with a non-slip, matte sealer; or provide non-slip mats or carpeting within 20'-0" of main entrance doors.</p>
B.12.2	Are all floor finishes in public areas of non-glare material?					
B.12.3	Are all floor finishes in accessible suite bathrooms, showers and powder rooms, of non-slip, non-glare materials?					<p>Refinish slippery surfaces with a non-slip, matte sealer; or provide non-slip mats.</p>
B.12.4	Where carpet has been provided, is it of firm, dense construction and easy for a wheelchair user to roll over without difficulty? (e.g. level loop, non-static, glued-down carpet).					

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B.12.5	Where different floor materials are placed side by side, have the materials been kept level, or covered with a suitable bevelled threshold, to minimize tripping?					
B.12.6	Have all floor materials been laid so that there are no open joints or projecting elements which might cause a tripping hazard?					
B.12.7	Are the junctions between floors and walls clearly visible (e.g. through the use of a different tone or coloured baseboard)?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.13	Wall Finishes					
B.13.1	Are walls adjacent to busy areas, corridors, ramps or staircases finished in smooth, non-abrasive materials?					
B.13.2	Where columns or other built-in objects project into busy walking areas, are they defined by highly contrasting elements to alert persons with visual limitations?					Planters and/or seating arrangements can be used as boundaries where clear space allows (See B.5). Brightly coloured signage; Brightly coloured paint.
B.13.3	Are all walls in matte or non-glossy finishes, which do not reflect glare?					Adjust lighting sources, e.g replace quartz lights with high intensity bulbs.
B.13.4	Have doors or door frames in hallways been clearly contrasted from surrounding wall colours, to ensure easy identification?					
B.13.5	Are fire exit doors of a constant colour throughout the building, so that they are easily distinguishable from other doors?					

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B.13.6	Are fire hose cabinets and fire extinguishers in a highly contrasting colour, so that they can be easily distinguished from background wall colours?					Apply 1" coloured tape around perimeter of cabinets.
B.13.7	Where mirrors are used as a wall finish, are they limited in size, so as not to add visual confusion for persons who have cognitive limitations?					
B.13.8	Where mirrors are used to cover a wall (e.g.. in a restaurant), are there clear markings on the mirror or an easily perceived barrier to prevent persons with low vision from walking into them?					

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B.14	Fire & Life Safety					
B.14.1	Is there an established Fire Policy and Fire Safety Plan for the evacuation of people with disabilities from all floors?					
B.14.2	Are the main exit routes and exit doors accessible to and useable by persons using wheelchairs or other mobility aids?					
B.14.3	Do the main exit routes and doors lead to safe, level exterior areas large enough to comfortably accommodate three or more persons using wheelchairs?					
B.14.4	Have safe interior areas-of-refuge or alternative horizontal routes to other separate, safe areas of the building, been provided for disabled persons in case of fire?					
B.14.5	Have exit instructions in accessible suites been printed in large text, and mounted in an accessible, highly visible location in each suite?					
B.14.6	Are audible and fire alarm signals located close to exit doors?					

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B.14.7	<p>Do fire alarms have both a visual and an audible signal?</p> <p>a) - in all public areas of the building (e.g.: corridors, assembly areas, etc.)?</p> <p>b) - in all accessible guest suites?</p>					
B.14.8	<p>Are the exit signs:</p> <p>a) readily visible from all locations, by both seated and standing persons?</p> <p>b) at a constant height throughout the building?</p>					
B.14.9	<p>For persons who have hearing limitations, have vibrating pagers been made available to alert them when a fire alarm is activated?</p>					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.15	Signage and Information Systems					
B.15.1	<p>Is the International Symbol of Accessibility used in all <u>exterior</u> accessible pedestrian routes and at specific locations, i.e.:</p> <ul style="list-style-type: none"> a) parking locations b) main entrances c) other accessible entrance d) exterior accessible guest amenities. e) unloading / boarding areas 					
B.15.2*	Is the International Symbol of Accessibility used in all <u>interior</u> locations providing access or amenity for persons with disabilities?					
B.15.3*	Are universal hearing disability signs provided where equipment for persons who are hard of hearing is available (e.g. voice enhancement equipment, volume controlled telephone, TTY)?					

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No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.15.4*	<p>Has Braille information been provided:</p> <p>a) beside all essential signs to assist persons who are visually impaired? (e.g.: room numbers)?</p> <p>b) beside controls (e.g. elevator buttons, fire alarm pulls, etc.) to assist persons who are visually impaired?</p>					Add coloured 'Dyna-Tape' signs with tactile lettering and Braille.
B.15.5	Is there a comprehensive signage system which provides clear directional and informational signage for use by all persons, on all public floors of the building?					
B.15.6*	Has essential signage been supplemented with appropriate pictograms, wherever possible (e.g. on washroom doors)?					
B.15.7*	Does the general signage system include light coloured lettering or symbols on a dark background, or dark characters on a light background?					
B.15.8	Is all directional and locational signage mounted at a convenient height for both wheelchair users and visually impaired persons (i.e. between 4'-6" and 5'-6" from the floor (1370 mm and 1675 mm)?					

Hospitality Accessibility Checklist

Interior Areas



No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.15.9	Where special signage is provided to explain procedures or displayed items, exhibits etc., is the lettering large enough and clear enough for persons with low vision and mounted at an appropriate height?					
B.15.10	Has suitable warning signage been installed at all temporary structures or wherever construction or ongoing maintenance activities are underway?					
B.15.11	Has suitable warning signage been installed in hazardous locations; a) where hazardous machinery is located? b) where overhead obstacles or tripping hazards might be present?					
B.15.12	Where tactile signage or maps of the building or site are provided, are they accessible to, and useable by, wheelchair users?					
B.15.13	Are bright, tactile maps available to provide way-finding information for blind or visually impaired persons (e.g. in main lobby)?					

Hospitality Accessibility Checklist

Interior Areas



No.	Question	Yes	No	N/A	Comments	Alternative Strategies
B.15.14*	Has any supplementary information on the Hotel or facilities' services been made available, either in large print tactile lettering or Braille for persons with low vision?					
B.15.15	Is essential way-finding information available on audio tape, or in large print to assist blind persons who cannot read Braille?					
B.15.16	Do accessible rooms or suites have tactile numbers and/or names on the corridor side, for easy identification by persons with a visual impairment?					
B.15.17	Are "Do not Disturb" signs hung on suite door handles available in large print and supplemented with Braille, for persons with low vision?					