



Nominee Name: _____ Job Title: _____

Hotel Name: _____

Address: _____ City: _____ Postal Code: _____

Nominee must be past their probation period. Please provide the number of years and/ or months nominee works in:

Current position: _____ Current hotel: _____

AWARD CRITERIA: *This award recognizes a non-management, non-supervisory reservations agent who is very knowledgeable of the hotel property and amenities inside and around the hotel. This individual proactively seeks ways to enhance customer experience and provide personalized service anticipating guests' needs. They are resourceful and knowledgeable of hotel's rewards program and making recommendations to visit local events, attractions, restaurants and city tours while assisting to offer extended stays to guests and contributing to the hotel's bottom line.*

QUESTIONS: You must answer ALL questions in the space provided. Please do not exceed the word count allotted.

1. Describe how the nominee meets the criteria for the **Reservations Ambassador of the Year** described above. Please outline specific actions taken and service offered that makes the nominee an outstanding ambassador and champion of the hotel community. (Maximum 2,000 characters with spaces)

PLEASE PRINT & SUBMIT FIVE (5) DOUBLE SIDED COPIES OF EACH NOMINATION

Nomination Deadline: Friday, March 9, 2018 by 12 noon (by mail/courier only – no online submissions available)

GTHA Office address: 207 Queens Quay W, Suite 404, Toronto, ON M5J 1A7

2. Please provide if available, any supporting details, comments shared from consumers/ supervisors, any relevant awards won by the nominee that would be applicable for this award and show what makes the nominee stand out. (Maximum 2,000 characters with spaces)

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